

Who we are:

Transportation is so basic that many of us overlook its overwhelming importance in our daily lives. Practically everything used in our homes, offices, or schools across Tennessee – from furniture to food items to clothing – requires a large and complex transportation network. The Tennessee Department of Transportation provides citizens of Tennessee and travelers with one of the best transportation systems in the country. TDOT is a multimodal agency with responsibilities in building and maintaining roads, aviation, public transit, waterways, railroads, cycling and walking. Our involvement ranges from airport improvements to funding transit buses to planning for river ports. The Department of Transportation has approximately 3,500 employees with four statewide region facilities in Knoxville, Chattanooga, Nashville, and Jackson.



TDOT Intern
HQ Human Resources
Location: Nashville, TN
Compensation: \$22.00/hourly

Overview

The Tennessee Department of Transportation is currently hiring a student intern for the Human Resources division, located in downtown Nashville. The HR intern will play a key role in supporting TDOT's Human Resources team with administrative and coordination tasks related to the Summer Internship program and University Recruitment efforts. This internship offers hands-on experience in HR operations, event planning, and talent acquisition strategies, while also providing exposure to multiple areas of HR through rotational assignments.

Responsibilities

- Assist with planning and coordinating events for the Summer Internship Program, including scheduling, logistics, and communication with intern supervisors and coordinators.
- Support the setup and delivery of intern training sessions and development activities.
- Help organize University Recruitment events by registering for career fairs, ordering promotional items and flyers, and ensuring timely delivery of materials.
- Gather and maintain data related to recruitment activities and internship program performance.
- Attend recruitment events to represent TDOT and engage with potential candidates.
- Rotate through different HR areas, including Employee Engagement and People Systems & Program Operations, assisting with transactional tasks and contributing to system improvement projects.

Minimum Qualifications

- Human Resources, Marketing, Business Administration, or similar major required.
- Junior, or Senior Class Status required as of May 2026 OR recent Graduate as of Spring 2025.
- Legally authorized to work in the U.S.
- Strong attention to detail is preferred.

To be considered for this position, please visit the [TDOT Summer Internship Program](#) website and submit an application..

Please attach a two (2) page maximum résumé and a transcript to your application.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.